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Re: Steve Wilson Recommendation

To Whom It May Concern:

Steve Wilson worked on a project at an outsource manufacturer for 3M. As the project lead, I worked closely with Steve on a daily basis to produce documents as you would find in an ISO 9001:2000 facility. Steve was asked to document manufacturing procedures in work instructions for operator training that contained written and pictorial instruction.

Steve was able to quickly gain the support of the operators, which allowed them to open up and discuss every detail of their position. This was vitally important to meet the strict two month deadline Steve was given. While Steve's scope expanded during the project, he was still able to meet his target completion date. The documents produced required very little edits.

It is my opinion, and the consensus of the team members, that Steve did a fantastic job creating the technical documents we were expecting. Steve was able to quickly produce numerous work instructions and maintain a high level of professionalism. Steve should be considered any and all projects involving work flow, standard operating procedures, test methods, quality release, or system instruction documentation.

Please feel free to contact me as a reference for Steve.

Sincerely,

A handwritten signature in black ink that reads 'Kit Johnson' in a cursive style.

Kit Johnson